

# Operating Engineers

## Local #37



**Apprenticeship & Training Program**

**Application Packet**

## Information For Applying to The Operating Engineers Apprenticeship Program

Your application packet contains the following items:

1. Application – complete all three pages. Date, sign, and return to us.
2. Apprenticeship Information Packet – you keep this for your information.

### You will also need to obtain the following required documentation

1. Original Birth Certificate
2. Original High School Diploma or GED
3. Passport Photo of yourself for us to keep in your file – we do not need an actual passport, only the photo. You can get those done at any CVS, Walgreens and/or Post Office.
4. Valid Driver's License and Vehicle Registration Card
5. Reference Letter from current or former employer
6. Official High School Transcripts – **DO NOT OPEN** – We must have the transcript even if you did not complete high school.
7. Original DD-214 Discharge Papers if you have ever been in the service
8. Original Social Security Card

When you have completed and signed the application packet and have obtained all the required documentation, please contact the office at (443) 242-6280 to schedule an appointment time to register your application. If you have any questions, please call the office. **TO PROVIDE THE HIGHEST LEVEL OF SERVICE AND ENSURE PERSONALIZED ATTENTION, APPOINTMENTS ARE REQUIRED.**

**PLEASE READ CAREFULLY:**

**YOU MUST RETURN YOUR APPLICATION IN PERSON. IF YOUR APPLICATION IS NOT COMPLETE AND/OR YOU DO NOT HAVE ALL THE REQUIRED DOCUMENTS, YOUR APPLICATION WILL NOT BE PROCESSED.**

**NO EXCEPTIONS!!**

APPLICATION FOR THE OPERATING ENGINEERS APPRENTICESHIP PROGRAM

FOR OFFICIAL USE ONLY:

\_\_\_\_\_ APPLICATION NUMBER

\_\_\_\_\_ ISSUE DATE

\_\_\_\_\_ TEST RESULTS

\_\_\_\_\_ COMPLETION DATE

\_\_\_\_\_ JATC INTERVIEW

\_\_\_\_\_ COMMITTEE SCORE

\_\_\_\_\_ INDENTURE DATE

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PLEASE PRINT CLEARLY

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NAME: \_\_\_\_\_ SOCIAL SECURITY NO. \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS? \_\_\_\_\_ PHONE NO. \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_ HOW LONG? \_\_\_\_\_

MOTHERS

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

FATHERS

NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

U.S. MILITARY SERVICE? YES \_\_\_\_\_ NO \_\_\_\_\_ WHICH

BRANCH: \_\_\_\_\_

DATES: ENTRY \_\_\_\_\_ RELEASE \_\_\_\_\_ RANK \_\_\_\_\_

ANY SPECIAL TRAINING? \_\_\_\_\_

WERE YOU EVER CONVICTED OF A FELONY? YES \_\_\_\_\_ NO \_\_\_\_\_

IF SO, WHAT CHARGE? \_\_\_\_\_

MD DRIVERS LICENSE # \_\_\_\_\_ CLASS \_\_\_\_\_

DO YOU HAVE ANY POINTS? \_\_\_\_\_ IF SO, HOW MANY? \_\_\_\_\_

DO YOU HAVE TRANSPORTATION? YES \_\_\_\_\_ NO \_\_\_\_\_ MANUAL \_\_\_\_\_ AUTOMATIC \_\_\_\_\_



DO YOU HAVE ANY SPECIAL SKILLS OR QUALIFICATIONS?

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ARE YOU PRESENTLY AN APPLICANT, OR APPRENTICE TRAINEE IN ANOTHER PROGRAM? YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, PLEASE EXPLAIN \_\_\_\_\_

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ARE YOU PRESENTLY REGISTERED FOR EMPLOYMENT AT LOCAL #37 OPERATING ENGINEERS? YES \_\_\_\_\_ NO \_\_\_\_\_

ARE YOU A MEMBER OF A LABOR ORGANIZATION? YES \_\_\_\_\_ NO \_\_\_\_\_

IF YES, WHICH ONE? \_\_\_\_\_

WHERE DID YOU HEAR ABOUT THIS PROGRAM? \_\_\_\_\_

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WERE YOU REFERRED TO THE PROGRAM BY A LOCAL 37 MEMBER?

YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, WHICH MEMBER? \_\_\_\_\_

DID YOU EVER APPLY TO THE OPERATING ENGINEERS APPRENTICESHIP PROGRAM BEFORE? YES \_\_\_\_\_ NO \_\_\_\_\_

DID YOU EVER MEET THE COMMITTEE? YES \_\_\_\_\_ NO \_\_\_\_\_ IF SO, WHEN

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WHICH OF THE FOLLOWING GROUPS DO YOU CONSIDER YOURSELF?

CAUCASIAN: \_\_\_\_\_ BLACK \_\_\_\_\_ AMERICAN INDIAN \_\_\_\_\_ ORIENTAL \_\_\_\_\_

SPANISH AMERICAN \_\_\_\_\_ OTHER \_\_\_\_\_

MARITAL STATUS: SINGLE \_\_\_\_\_ MARRIED \_\_\_\_\_ SEPARATED \_\_\_\_\_ DIVORCED \_\_\_\_\_

HOW MANY DEPENDANTS INCLUDING YOURSELF DO YOU HAVE? \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DO YOU HAVE ANY PHYSICAL DEFECTS? \_\_\_\_\_ IF YES, PLEASE EXPLAIN: \_\_\_\_\_

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## EDUCATION

<u>TYPE OF SCHOOL</u>	<u>NAME &amp; LOCATION</u>	<u>CIRCLE LAST YEAR COMPLETED</u>	<u>LAST YEAR ATTENDED</u>
ELEMENTARY:			
HIGH SCHOOL:		1 2 3 4	
COLLEGE:		1 2 3 4	
OTHER:			

PERSON TO BE NOTIFIED IN CASE OF AN ACCIDENT OR EMERGENCY:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ REALTION: \_\_\_\_\_

Before your application can be considered complete, you must have shown proof of age, a high school diploma or certificate of equivalence, high school transcripts, military discharge form #DD-214, passport photo, Reference Letter, Release for test, possible physical report, vehicle registration card, and draft classification card.

Thereby, release all previous employers, references, and other persons from any and all liability and damage of whatsoever nature on account of furnishing information requested, which is to be used in determining my fitness for an apprenticeship.

The facts set forth above in my application for apprenticeship are true. FALSE STATEMENTS on this application shall VOID the application and disqualify the applicant from re-applying for a two-calendar-year period from the date of application, if the applicant is still qualified.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

Operating Engineers Training School  
5021 North Point Boulevard  
Sparrows Point, MD 21219  
(443) 242-6280

#### INFORMATION ON THE OPERATING ENGINEERS APPRENTICESHIP PROGRAM

**1. Who sponsors the Apprenticeship Program?**

Operating Engineers Local Union 37 & The Maryland Heavy & Highway Contractors Association.

**2. What is the cost involved in participating in the Apprenticeship Program?**

There is no charge to the applicant (if selected for training) other than the fees that the MVA charges when you get your CDL License and the fees that the NCCCO charges when you get your CCO Certification.

**3. How long does it take to complete the program, and when does it begin?**

It takes three (3) years to complete the program, and the program begins June 1 of each year.

**4. Where will I attend field training?**

Field training is being held at the Operating Engineers Local 37 Training School located at 5021 North Point Blvd. Sparrows Point, MD 21219.

**5. What time is field training held?**

The hands-on field training is done for one week, Monday–Friday, from 7:30 am to 4:00 pm, once every three (3) months on average.

**6. Where will I be working?**

You will be employed by one of the participating contractors who are signatories to an agreement with the local union. You may be working in Baltimore City or the surrounding counties.

**7. What type of work will I be performing?**

Operating Engineers operate and maintain heavy construction equipment on construction projects. In the beginning, you will be working as an oiler, mechanic's helper, or other entry-level jobs, working with heavy equipment.



**8. What is the starting pay?**

The starting pay is \$21.00 per hour plus a fringe benefit package after qualifying. Apprentices receive a pay increase after every 750 hours of on-the-job training are completed. After graduation, the apprentice will go from the 6<sup>th</sup> pay period to a journeyperson's rate.

**9. How do I apply for the Operating Engineers Local 37 Apprenticeship Program?**

Come by the training school between the hours of 8:00 am and 4:00 pm, Monday–Friday, and pick up an application, or you can print the application by visiting our website at [Training37.com](http://Training37.com) and clicking the yellow button on the left-hand side of the home page that says, “get an application.”

**10. What steps are involved to have my application processed for training and what are the requirements?**

You must be 18 years of age and have a high school diploma or GED. The steps to be selected for training are:

\*\* Complete the application packet.

\*\* Furnish a birth certificate, high school transcript, high school diploma or GED certificate, passport photo, driver's license, vehicle registration card, social security card, and reference letter. Transcripts can be emailed to [Stacey.brown@IUOE37.org](mailto:Stacey.brown@IUOE37.org) and must come from the school's email address.

**11. How are apprentices selected?**

Apprentices are selected on a non-discriminatory basis. Job opportunities dictate the number of applicants selected each year.

**Salary:**

0000 – 0750 hours - \$21.00 – 1<sup>st</sup> pay period  
0751 – 1500 hours - \$22.75 – 2<sup>nd</sup> pay period  
1501 – 2250 hours - \$24.50 – 3<sup>rd</sup> pay period  
2251 - 3000 hours - \$26.25 – 4<sup>th</sup> pay period  
3001 – 3750 hours - \$28.00 – 5<sup>th</sup> pay period  
3751 – 4500 hours - \$29.75 – 6<sup>th</sup> pay period

**Pay Rates as of 04/01/2025**

**\*Benefits: Health, Dental, Vision, Pension, and Annuity\***